

2016 Library Assessment Conference Final Paper Guidelines

Important Deadlines:

December 15, 2016: Final papers and short papers due.

Late submissions will not be included in the proceedings.

The final paper will be published in the conference proceedings and will be posted online (see examples from past proceedings here: <http://libraryassessment.org/archive/index.shtml>).

Final Paper Format:

- Papers should be approximately 3,000–5,000 words. Short papers should be approximately 2,000–3,000 words.
- You may include a 1 or 2 paragraph abstract. Images, charts, tables, and appendices are welcome.
- If your paper includes references, please use **endnotes** (not parentheticals or footnotes) and comply with the [Chicago Manual of Style citation guide](#).
- Please be sure to upload it as a **Word document**.
- Please keep formatting to a minimum. All papers will be formatted using a consistent template (see examples of past proceedings on the [conference website](#)).

Submitting Your Final Paper:

Please submit final papers and short papers by uploading them to your [Ex Ordo account](#), or by e-mailing them to laconf@arl.org.

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